



Trustees Report and Accounts

For the Year Ended 31 August 2013



EducAid, PO Box 27143, Edinburgh, EH10 9AW

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LEGAL & ADMINISTRATIVE INFORMATION

Trustees

James Boardman (Chairman)

Swithun Mason (Secretary)

Mark Wallace

Country Director

Miriam Mason-Sesay

Advisory Board

Adrian Carr (Chairman)

Stefan Cassar

Matt Claxton

Rupert Eastell

Swithun Mason

Wendy Tabuteau

Charity Number

1048012

Principal Address

PO Box 27143

Edinburgh

EH10 9AW

Accountant

Simon Burrow, ACA

Bankers

Barclays PLC

Bloomsbury and Tottenham Ct Rd



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1.0 TRUSTEES' REPORT

The trustees present their report and accounts for the period 1st September 2012 to 31st August 2013. The accounts have been prepared in accordance with the accounting policies outlined in note to the accounts (section 4.3) and comply with the charities governing document, the Charities Act 2011.

1.1 Chairman's Summary

EducAid provides free education, food, medicine and shelter (when needed) to over 3000 under-privileged young Sierra Leoneans. EducAid runs five schools in the Western Area and the Northern Province: one junior and senior secondary school in Freetown (Lumley), one junior and senior secondary and two junior secondary schools in the Port Loko District (Rotal, Magbeni and Rogbere), and a primary school in Maronka. We have operational responsibilities for a further 4 schools in the Northern Province funded by the organization Make It Happen.

The public examinations are the Basic Education Certificate Examination (BECE), which is taken at the end of junior secondary education and the West African Senior Secondary Certificate Education (WASSCE), which marks the end of senior secondary education and is required for tertiary education. The national pass rate for BECE is 40% and for WASSCE it is 10%. In 2013 we maintained our high standards by students returning very high pass rates at both levels. One of our goals is to equip young people with the skills to earn a living wage, and measures of success in this regard are that past pupils are enrolled at tertiary institutes in Sierra Leone (Fourah Bay College, the Institute for Public Administration and the University of Makeni), a number have won international scholarships to study medicine, agriculture and engineering, and two thirds of EducAid's teaching staff are past pupils.

In addition to striving for excellent achievements in the formal curriculum, EducAid places great emphasis on a broader and more holistic education. All students undertake a two-week period of community service each year in order to learn the dignity and value of giving and serving. There is a constant appeal to all to reject the current patterns in society of corruption and fraud and to take these attitudes with them when they leave. A 2013 conference of past EducAid pupils resulted in more than 100 youngsters, now in places of work and learning across the country, committing themselves to holding each other to account in resisting corruption and being agents for positive change wherever they find themselves.

EducAid recognises the importance of educating women for overcoming poverty in resource poor settings. Our strategy to recruit and retain female students includes development of role models, identification of the issues that keep women out of school, solutions to fix these problems implemented through the 'women's project', and the establishment of a 'safe house' for women in Maronka. In 2013 we saw that the successes reported in 2012 had been sustained: over 40% students in our programme are female, which compares with national estimates of 20%. There is still much work to do to break down the barriers to access and achievement that disadvantage girls.



High quality professional development opportunities for teachers in Sierra Leone are scarce. In 2012 we launched a Quality Enhancement Programme (QEP), in which we partnered with 13 junior secondary schools to deliver a formal programme of teacher training. In 2013 this was extended to include 18 primary schools. Overall, we now provide training to 160 teachers in:

- Girl friendly strategies
- Positive behaviour management
- Thinking and active teaching methodologies
- Independent learning strategies
- Accurate subject content
- Values led teaching

Eligible teachers are supported to obtain a professional teacher training qualification through a distance teacher-training course.

The Trustees and Advisory Board are pleased to have maintained and developed partnerships with a range of organisations that support our vision and aims:

- Zochonis Charitable Trust: funded 20% of our teacher costs for academic year 2013-2014
- Africa Business Trust: funded 8 students to go to Ghana for summer school 2013.
- A Call to Business: part-funds the EducAid school in Rogbere.
- Make It Happen: over 2013 the organization built 4 schools in the Tene Chiefdom, Tonkolili District, Northern Province and with the support of EducAid, recruited 27 teachers to start working in them.

We are committed to building an evidence base for optimal educational method in Sierra Leone, and the Trustees and Advisory Board are delighted that the country director has been accepted on to a PhD programme at the University of Durham, which will provide opportunity to further this aspect of our work. In addition EducAid is the field site for an exciting research initiative led by Professor Theresa Betancourt (Harvard University), who is investigating an intervention designed to improve educational outcomes among young people in Sierra Leone.

International volunteers. We continue to host volunteers who provide invaluable support by contributing to the quality and richness of the EducAid projects, and to those individuals, churches and schools who provide a strong support base in the UK.



1.2 Objectives and Activities

Our *vision* is a democratic, dignified and prosperous Sierra Leone, where poverty is eliminated by educated citizens who are able to develop their personal, social and economic wellbeing.

Our *mission* is to promote and provide high quality, holistic education among the underprivileged and war affected young people of Sierra Leone. We believe that the education of young men and women is essential to: unlock human potential, overcome poverty, improve wellbeing, build democracy, and that it is the cornerstone of stable development.

Our *aims and objectives* are:

- To make education available to Sierra Leonean people who cannot afford it themselves
- To evolve structures and programmes that provide strong, wise leadership and sustainability
- To encourage personal and societal responsibility for development
- To work in partnership with local communities
- To foster an environment where spiritual and moral development is nurtured and personal integrity is championed
- To engage with government partners on policy issues, contributing through advocacy for reform towards a more valued education system serving the genuine needs of 21st century Sierra Leone
- To provide food and shelter for those who cannot be educated without it
- To recruit, train and employ Sierra Leonean staff in all programmes
- To partner with other charitable organisations on specific educational projects
- To be financially efficient, transparent and accountable to donors and beneficiaries for all resources
- To spread awareness of development challenges in West Africa among its donors and contacts
- To spread awareness of the need for quality and suitable educational systems for all



1.3 Achievement and Performance

In the 2012 Annual Report, key plans and objectives were identified. Performance versus these objectives is summarised below.

Objective	Delivered?	Notes
Establish an Advisory Body	✓	Advisory Board established in December
Deepen the quality of teaching	✓	On-going training for all staff has occurred throughout the year and in particular a 10 day departmental training took place in August. A number of teachers have completed an external qualification in teaching methods.
Continue to build ICT provision	✓	100 desktops were donated to EducAid this year and all students are now accessing basic training in Word, Excel and PowerPoint.
Further improve female recruitment	✓	The Women's Projects in each secondary school are growing and girls in these classes are being promoted regularly into the mainstream classes. 40% of students are girls.
Improve living conditions in Maronka boys accommodation	✓	The boys' house in Maronka has been completed and bed-nets and mats provided for all the live in students.
Develop outreach training to support Port Loko	✓	Teacher training programmes have been run for teachers from over 40 schools across the country not just Port Loko District.
Establish early year specialist at Maronka	✓	6 weeks of training in early years specialist work for early years class teachers.
Establish future leaders	✓	Future Leaders of Sierra Leone Against Corruption (FLSLAC) established in both senior secondary schools.

In addition there have been a number of other notable achievements including:

- EducAid has successfully applied for and been granted NGO status in Sierra Leone
- After a successful pilot with Make it Happen Sierra Leone (MIH) EducAid has successfully integrated with 4 further schools and is due to take on another two in September 2014.
- Extensive relationship with MIH in establishing the QEPM modules.
- The University of Makeni has approved the curriculum for degree standard materials prepared by EducAid to be taught at degree/diploma level and the course has now started with 40+ participants including EducAid staff, members of the Sierra Leone Police and other NGO workers.

Finally in recognition of her pioneering work in the Queens New Year's Honours List, Miriam Mason Sesay was awarded the MBE for her exceptional services to education and to charitable work in Sierra Leone.

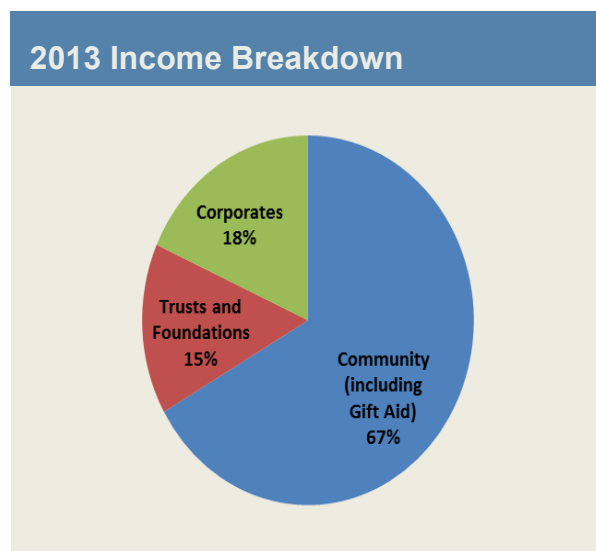


1.4 Governance, management and Administration

There have been several developments in these areas over the course of 2013, namely:

- The Advisory Board and Trustees have worked closely over the course of the year to establish robust governance procedures. The Advisory Board meet on a quarterly basis and a monthly management call between key members of the Trustees, Advisory Board and Country Management team has both streamlined and improved internal communications.
- The in-country Leadership model was updated to a site co-ordinators and cross-cutting co-ordinator model with higher emphasis on female and junior inclusions in the teams.
- Harry Harste joined the UK based Team in December to assist Swithun Mason in book-keeping of accounts and donor base.
- The management of the in-country Team Accounting Team was modified and improved to facilitate better communication between the UK and SL Teams.
- Post the all-parties Strategy Day held in January, the Trustees established a minimum and ideal standards matrix with respect to the non-educational provision of food and health policies

Despite a challenging economic background, fundraising remained strong with the community segment remaining the significant sector.



1.5 Programmes

Across the nine schools, EducAid is responsible for the education of over 3000 students, with over 40% participation by female students. Of the nine schools, four are managed in partnership with Make it Happen. Over 2013, EducAid has developed an excellent relationship with Make It Happen and look to expand this partnership next year.

The last round of teacher trainings were for 131 primary school teachers from 32 schools from five different districts and improving education for a further 3000 students.

Programme	EducAid Staff	Girls	Boys	Total
Lumley 2ndary School	4 (F) + 24 (M)	282	511	793
Rolal 2ndary School	2 (F) + 14 (M)	251	560	811
Magbeni Junior 2ndary School	2 (F) + 9 (M)	146	103	249
Rogbere Junior 2ndary School	3 (F) + 8 (M)	148	126	274
Maronka Primary School	4 (F) + 8 (M)	78	136	214
Mathele Bana Primary School	3 (F) + 4 (M)	123	102	225
Mafoimba Primary School	1 (F) + 5 (M)	76	71	147
Masorie Kargbo Primary School	1 (F) + 6 (M)	66	48	114
Makaragube Primary School	2 (F) + 5 (M)	97	99	196
Total direct beneficiaries		41.9%	58.1%	3023

1.6 Future Plans

- Increase revenue and access new funding streams through the hire of a fund raiser
- Submission of a grant application to the European Union to broaden the reach of the EducAid model to a regional level
- Revise and update the governing document to reflect new governance structures, vision, mission and aims
- Identify new ways for the brightest and best EducAid graduates to access high quality, value for money tertiary courses
- To develop an environmental policy that is green and promotes efficient use of resources. In an initial scoping exercise we anticipate working with Engineers Without Borders to assess use of energy, sanitation, and water across the programme.
- Reinforcing the values led component of our operations
- Expanding the teacher training outreach programme in liaison with the Port Loko Teachers College and the Deputy Director of Education for Port Loko District
- Recruit patron(s) to work with Educaid.
- Modernise the Educaid brand
- Develop and launch a new website and develop a strategy for optimal use of social media.



2.0 STATEMENT OF TRUSTEES' RESPONSIBILITIES

Charity law requires the trustees to prepare a receipts and payments account and a statement of assets and liabilities for each financial year. In addition the trustees are responsible for keeping proper records, which are sufficient to show and explain the Trust's transactions and disclose the financial position of the trust with reasonable accuracy at any point in time.

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for the period.

In preparing accounts giving a true and fair view, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



3.0 INDEPENDENT EXAMINER'S REPORT

Report to the trustees/ members of

EducAid Sierra Leone

On accounts for the year ended

31 st August 2013	Charity no	1048012
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Set out on pages

Pages 8 to 9

Independent examiner's report to the trustees of EducAid Sierra Leone

I report on the accounts of the Trust for the year ended 31 August 2012, which are set out on pages 8 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.



Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  **Date:** 26/6/14

Name: Simon Burrow, ACA

Relevant professional qualification(s) or body: Associate of the Institute of Chartered Accountants in England and Wales

Address: 47 Leslie Road
East Finchley, London N2



4.0 STATEMENT OF FINANCIAL ACTIVITIES

Receipts and Payments Account

Currency - £ Sterling

	Year ended 31.08.13	Year ended 31.08.12
RECEIPTS		
Donations and grants		
Gift Aid (inc. Income Tax Recoverable) <i>Note 1</i>	86,294	132,570
Other donations	272,165	173,136
	358,459	305,706
Investment income		
Bank interest received	1	1
Total Receipts	358,460	305,707
PAYMENTS		
Direct charitable expenditure		
On work in West Africa	337,988	191,761
Other expenditure		
Fund raising and UK overheads	17,890	9,783
Total Payments	355,878	201,544
NET RECEIPTS/(EXPENDITURE)	2,582	104,162

Statement of Assets and Liabilities

Currency - £ Sterling

	As at 31.08.13	As at 31.08.12
Fixed Assets	0	21,132
Bank Accounts	192,473	186,881
Debtors		
Income tax recoverable	64,544	46,422



NET ASSETS

257,017 254,435

Trust fund movements

Balance brought forward

254,435 150,272

Surplus/(Deficit) for the year

2,582 104,162

Balance carried forward

257,017 **254,435**



10 Year Summary: Key Indicators

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
<i>Revenue</i>	88,219	74,818	106,898	155,180	149,563	224,054	269,353	221,578	305,706	358,460
<i>Surplus/ (deficit)</i>	26,361	(17,104)	34,117	38,977	12,063	43,049	4,071	(37,358)	104,162	2,582
<i>Net Assets</i>	45,926	28,822	62,972	101,948	114,011	157,050	161,121	123,763	254,435	257,017

5.0 NOTES TO THE ACCOUNTS

5.1 Gift Aid

£18,122 in Gift Aid was accrued in the year

5.2 Related party transactions

£1,701 was paid to Dr James Boardman, Trustee, and £820 was paid to Swithun Mason, Trustee, in the year as reimbursement for direct project expenditure costs incurred directly by them.

5.3 Accounting policies

The accounts are prepared on the historic cost basis of accounting.

Revenue is recognised in the accounts when it is received, with the exception of Income Tax recoverable on income received under the Gift Aid scheme, which is recognised when the original donation is received.

Gifts in kind, which consist of second hand books, teaching materials and second hand computers, are not ascribed a financial value in these accounts as value is negligible.

Plant, machinery and vehicles are capitalised as fixed assets to be straight-line depreciated over 4 years to a prudently estimated residual value. A vehicle purchased in 2011, partially depreciated in the opening balances of these accounts, was donated to EducAid's Sierra Leonean implementing partner organisation in the year.

5.4 Restricted Funds

There were no restricted funds held at year end. A restricted grant (£6,089) was received and spent in the year from Make it Happen Sierra Leone, for the pilot Quality Enhancement

