

**EducAid Sierra Leone**

**Trustees Report and Accounts for the  
Year Ended 31<sup>st</sup> August 2010**

*Charity Number 1048012*

## Trustees Report for the year ended 31<sup>st</sup> August 2010

### *Significant Information*

The Trust was established under a constitution dated 12<sup>th</sup> February 1995.

The Trustees are:

<b>Title</b>	<b>Name</b>	<b>Occupation</b>	<b>Home</b>
Chairman	James Boardman	Paediatrician	Edinburgh
Secretary	Swithun Mason	Accountant	Jersey
	Mark Wallace	Vicar	Guildford

### *Country director*

Mrs Miriam Mason-Sesay (MM-S) is the country director and an employee of the Trust. She has overall responsibility to the Trustees for curriculum design and quality, teacher training, project management and administration in Sierra Leone.

### *Volunteer fundraisers and administrative assistants*

Mrs Janet Langlois, Mrs Janet Broadhurst, Miss Stephanie Broadhurst, Ms Anne Hewlett, Mr Peter Boardman work in the UK. Dr Sean Higgins contributes to staff training and materials development in Sierra Leone. There have been a number of British short-term volunteers who have worked in the schools. We are extremely grateful to all of them their invaluable contributions to our work.

### *Advisors*

Bankers	Barclays PLC, Bloomsbury and Tottenham Ct Rd Branch
Accountant	Simon Burrow, ACA
Principal Office	PO Box 27143, Edinburgh, EH10 9AW

### *Trustees responsibility for the accounts*

Charity law requires the trustees to prepare a receipts and payments account and a statement of assets and liabilities for each financial year. In addition the trustees are responsible for keeping proper records, which are sufficient to show and explain the Trust's transactions and disclose the financial position of the trust with reasonable accuracy at any point in time.

The trustees are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### ***Aims of EducAid Sierra Leone***

1. To provide Christian education for Sierra Leoneans through permanent Christian establishments wholly funded by the charity.
2. To make education available to people who cannot afford it themselves.
3. To encourage personal and societal responsibility for development.
4. To recruit, train and employ Sierra Leonean staff.
5. To be financially efficient, transparent and accountable to donors and beneficiaries for all resources.
6. To spread awareness of poverty issues in West Africa among its donors and contacts.

### ***Progress, Achievements, Financial Activities and Affairs***

#### **Year Ending August 31<sup>st</sup> 2010**

EducAid provides free education, food, medicine and shelter when needed to over 1500 under-privileged young Sierra Leoneans.

EducAid runs three secondary schools: one junior and senior secondary school in Freetown, and two junior secondary schools in the Port Loko District (northern area). EducAid also runs a small primary school in the Port Loko District.

In 2008, EducAid took on funding a primary school in Maronka (Port Loko District). In late 2009 a Norwegian funding agency, Forut, offered to build a school to replace the mud brick, tin roof structure that had housed the school to date. In February 2010, the new building was inaugurated and the result is a drastic change in the quality of the experience of the children attending here. Student numbers increased from 100 to 150.

At the school in Freetown students sit public exams at the end of junior secondary education (BECE, Basic Education Certificate Examination), and at the end of senior secondary education (WASSCE, West African Senior Secondary Certificate Education). The national pass rate for BECE is 40%, and for WASSCE is 17%. At EducAid we had 93 and 100% pass rates respectively. Furthermore, Malikie Barrie, an EducAid student, gained the highest result in the country. We believe these academic successes are attributable to the personalised learning system we use, a considerable investment in staff training, and a high degree of motivation among students and staff. Our system empowers students to take responsibility for and manage their own learning with teachers serving as skilled facilitators and guides.

It is estimated that only forty percent of teachers in Sierra Leone are trained in their profession. In contrast the EducAid teaching staff comprises graduates, trained

teachers or teachers in formal training programmes, and we provide unique opportunities for professional development. During the year twenty-two EducAid staff, including 19 EducAid graduates, started a distance-learning teacher training course, which they follow during their holidays, evenings and weekends. We match their commitment by allocating between 5 and 15 in-service training days per year and organising regular supervision and target setting. We employed 52 staff over the year and turnover is very low.

In 2009-10 we led an initiative to develop extra-curricular activities. Young Sierra Leoneans have little exposure to conventional sources of general knowledge and intellectual stimulation such as high quality television, news, radio, and documentaries. We have overcome some of the obstacles to informal self-directed learning by establishing ‘clubs’: Virtual Explorers, The Scientists, the Virtual Palaeontologists, The Darwininians, Virtual Astronomers, Citizen Now and more. The goals are: to provide opportunities for broadening general knowledge; to foster a spirit of enquiry, research, teamwork, and presentation skills; and to learn the skills to develop and defend an opinion.

The community service programme was established in 2008-9 but became firmly embedded in the life and culture of the school this year. It is hard to always be on the receiving end of charity, and our students return from the experience of giving back to the local community in various ways with their heads held high and their dignity renewed.

The Women’s Project (WP) is a catch-up education programme for young women who have not completed primary schooling but who want to go to secondary school. Girls may stay in the WP for 2 weeks or 2 years depending on their needs and when they pass the promotional test, available every 2 weeks, they enter the mainstream school with competence and confidence. This has seen excellent results in terms of getting girls into school since its inception in March 2007. Women face tough societal and familial pressures that often take them away from education, and we have found the retention of female students to be a particular challenge. The Girl Power Group was established to tackle these issues by encouraging young women to build self-respect, and to learn about their rights within Sierra Leonean law and international standards.

In each location, the schools are also home to over a hundred students during term time. For many of our students, free schooling is an insufficient package to make education accessible. With accommodation, food and basic medicines, education becomes a reality.

### **Plans: September 2010 – August 2011**

- 1 To accept the contract of a UK funding body to run a Junior Secondary School in Rogbere, a small town in the north of the Western Area
- 2 To open a new senior secondary section on the same site as the Rolal Junior Secondary School.

- 3 To continue building the citizenship education aspect of our work with voter education and debate training.
- 4 To deepen the quality of teaching and learning through on-going staff training.
- 5 To build up the ICT facilities for all EducAid staff and students.
- 6 To continue to improve recruitment and retention of female staff and students in all EducAid schools.
- 7 To establish the EducAid professionals body to support ex-EducAid students in their professional development in the work-place.
- 8 To support students in developing their Christian faith.

*The above report was approved by the Trustees on:*

*29<sup>th</sup> June 2011*

*And was signed on their behalf by:*

A handwritten signature in black ink that reads "James P Boardman". The signature is written in a cursive style with a long, sweeping tail on the final letter.

***Dr James Boardman***  
***Chairman***

## Independent Examiners Report

**Respective responsibilities of trustees and examiner** I report on the accounts of the Trust for the year ended 31st August 2010, which are set out on pages 7 to 8.

**Respective responsibilities of trustees and examiner** The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement** My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement** In connection with my examination, no matter has come to my attention:

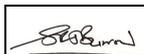
(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**



**Date:**

27/06/11

**Name:**

Simon Burrow

**Relevant professional qualification(s) or body (if any):**

Associate of the Institute of Chartered Accountants in England and Wales

**Address:**

47 Leslie Road

East Finchley, London N2

**Receipts and Payments Account**

Currency - £ Sterling

	<b>Year ended 31.08.10</b>	<b>Year ended 31.08.09</b>
<b>RECEIPTS</b>		
<b>Donations and grants</b>		
Gift Aid (inc. Income Tax Recoverable) <i>Note 1</i>	63,528	76,274
Other donations	205,824	147,778
	<b>269,353</b>	<b>224,052</b>
<b>Investment income</b>		
Bank interest received	1	2
	<b>269,353</b>	<b>224,054</b>
<b>PAYMENTS</b>		
<b>Direct charitable expenditure</b>		
On work in West Africa	257,924	173,040
<b>Other expenditure</b>		
Fund raising	7,357	7,975
	<b>265,282</b>	<b>181,015</b>
<b>NET RECEIPTS/(EXPENDITURE)</b>	<b>4,071</b>	<b>43,039</b>

### ***Statement of Assets and Liabilities***

Currency - £ Sterling

	<b>As at 31.08.10</b>	<b>As at 31.08.09</b>
<b>Fixed Assets</b>	2,650	6,718
<b>Bank Accounts</b>	103,516	98,503
<b>Debtors</b>		
Income tax recoverable	54,955	51,829
<b>NET ASSETS</b>	<b>161,121</b>	<b>157,050</b>
<b>Trust fund movements</b>		
Balance brought forward	157,050	114,011
Surplus/(Deficit) for the year	4,071	43,039
<b>Balance carried forward</b>	<b>161,121</b>	<b>157,050</b>

### **10 Year Summary: Key Indicators**

Currency - £ Sterling)	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
<i>Revenue</i>	28,321	32,827	49,401	88,219*	74,818	106,898	155,180	149,563	224,054	269,353
<i>Surplus/ (deficit)</i>	2,449	(11,639)	13,813	26,361	(17,104)	34,117	38,977	12,063	43,049	4,071
<i>Net Assets</i>	17,391	5,752	19,565	45,926	28,822	62,972	101,948	114,011	157,050	161,121

### ***Notes:***

1. Gift Aid receipts for the year comprise an adjustment of £12, 931 for Gift Aid for the period 2005/06 deemed irrecoverable as the time period for the claim has lapsed.

### ***Accounting policies***

The accounts are prepared on the historic cost basis of accounting.

Revenue is recognised in the accounts when it is received, with the exception of Income Tax recoverable on income received under the Gift Aid scheme, which is recognised when the relevant receipts are received.

Gifts in kind, which consist of second hand books, teaching materials and second hand computers, are not ascribed a financial value in these accounts as value is negligible.

Plant, machinery and vehicles are capitalised as fixed assets to be straight-line depreciated over 3 years to a prudently estimated residual value.

**EducAid Sierra Leone**

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Year Ended 31<sup>st</sup> August 2010**

*Charity Number 1048012*

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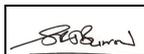
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**Name:**

Simon Burrow

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