

Type of Individual	Channel of Engagement	Legal Basis	Type of data	Purpose	Holding Period
Donor	Bank Transfer	Legitimate Interest	Name (if given/deductable) Email Address (if given) Address (if given) Receiving Memo from Bank Gift Aid: Address (if given)	To analyse donation sources, forecast income, satisfy audit requirements and collect Gift Aid. Marketing communication is strictly opt-in.	7 years
	Fundraising Service - My Donate - Just Giving - CAF		Name Email Address Address (if given) Phone Number (if given)	To analyse donation sources and fundraising events. Marketing communication is strictly opt-in.	7 years
	Cash & Cheque		Name Email Address Address (if given) Phone Number (if given) Gift Aid: Address (if given)	To analyse donation sources, forecast income, satisfy audit requirements and collect Gift Aid. Marketing communication is strictly opt-in.	7 years
Follower	Newsletter	Consent Given	Name Email Address	To communicate news and updates to followers by email. Marketing communication is strictly opt-in.	7 years
	Blog		Name Email Address	To communicate news and updates to followers by email. Marketing communication is strictly opt-in.	7 years
UK Volunteer	Email	Legitimate Interest	Name Email Address	To manage volunteer applications and volunteers. Marketing communication is strictly opt-in.	7 years
SL Volunteer	Email	Compliance with legal obligation	Name Email Address DBS Requirements	To manage volunteer applications, volunteers and ensuring the safety of students. Marketing communication is strictly opt-in.	7 years
General Public	Website	Consent Given	Cookies (1st party only)	To optimize the performance of the site.	7 years
Fundraiser	Email	Legitimate Interest	Name Email Address Address (if given) Point of contact: Name (if given) Point of contact: Phone Number (if given) Point of contact: Email Address (if given)	To support fundraising events, to analyse donation sources and to collect Gift Aid. Marketing communication is strictly opt-in.	7 years
	Fundraising Service - My Donate - Just Giving - CAF	Legitimate Interest	Name Email Address Address (if given)	To support fundraising events, to analyse donation sources and to collect Gift Aid. Marketing communication is strictly opt-in.	7 years
Job Applicant	Email	Legitimate Interest	Name Email Address Address (if given) CV	To manage the job application and appraisal process. Marketing communication is strictly opt-in.	7 years
	Recruiter	Legitimate Interest	Name Email Address Address (if given) CV	To manage the job application and appraisal process. Marketing communication is strictly opt-in.	7 years